



Shawlands Primary School Parental Conduct Policy

REVIEWED EVERY 3 YEARS

Written Summer 2020

Approved by the Governing Body July 2020



POLICY FOR VISITORS IN SCHOOL

At Shawlands Primary, we are very fortunate to have a strong relationship between parents and school, and believe that school and home must work in partnership to get the best outcomes for our pupils. We also believe that staff and parents/carers should at all times be positive role-models for the pupils. As such we endeavour to ensure that parents/carers should participate fully in the life of the school.

The aim of this policy is to set out the expectations of conduct for all parents, carers and visitors to Shawlands School so that relationships between all stakeholders are positive and based on mutual understanding and respect.

WE EXPECT PARENTS TO:

- Respect the school values and ethos.
- Act as positive role-models by demonstrating respect towards other stakeholders and set a good example in both speech and conduct.
- Understand that teachers and parents/carers need to work together for the benefit of pupils.
- Seek clarification of a child's version of events from a member of staff in order to resolve any issues.
- Ensure the behaviour of their children is acceptable on the way to and from school and when under their supervision on the playground.
- Raise any concerns or complaints about school through the appropriate channels, firstly by speaking with a member of staff and then through the complaints procedure if necessary.

WE CANNOT TOLERATE PARENTS, CARERS OR VISITORS:

- Using offensive or abusive or language on the school premises, during phone calls, emails or written communications.
- Making threats of aggression or bodily harm to members of staff, governors, other parents or pupils.
- Making offensive, derogatory, defamatory or threatening comments regarding school or any staff member, pupil or other parents on any social media site.
- Smoking or consuming alcohol or other drugs on school grounds, or coming onto school property whilst under the influence.
- Damaging or destroying school property.

- Recording conversations or meetings with staff members without permission from a senior leader.
- Approaching a pupil to speak to them or chastise them for their actions.
- Bringing dogs, or any other pets, onto school property (guide dogs are an exception).

If any of the above behaviour occurs, senior leaders may deem it necessary to contact the appropriate authorities, take legal advice and if necessary ban the offending adult from the school grounds.

It is the responsibility of the parent to ensure that any other adults collecting their children from school are made aware of the contents of this policy.

Staff members must ensure that any incidents are reported to the senior leaders as soon as possible, and in followed up in writing.

LETTER 1 [TO BE PRINTED ON HEADED PAPER]

DATE

ADDRESS

Dear Parent/Carer

At Shawlands we encourage parents and carers to play a full and active part in their children's education, in partnership with school staff. We also have a duty of care for all staff and pupils, and strive to ensure that they have a safe and positive environment to work in.

I have received a report about your conduct on [enter date and time], namely that you [add summary of the incident and any effect on staff, pupils or other parents].

I am writing to inform you that school will not tolerate conduct of this nature, in accordance with the Parental Conduct Policy (attached) and will act as necessary to protect its staff and students.

Therefore I must ask you to immediately [add summary of measures required].

If we have any more concerns about your conduct, further, formal procedures may be followed.

Yours Sincerely,

D. Thompson
Headteacher.

LETTER 2 [TO BE PRINTED ON HEADED PAPER]

DATE

ADDRESS

Dear Parent/Carer

At Shawlands we encourage parents and carers to play a full and active part in their children's education, in partnership with school staff. We also have a duty of care for all staff and pupils, and strive to ensure that they have a safe and positive environment to work in.

I have received a report about your conduct on [enter date and time], namely that you

[add summary of the incident and any effect on staff, pupils or other parents].

We have already contacted you on _____. As a result, I am therefore informing you that should staff have any further concerns about your conduct, you will be asked not to enter the premises for a fixed period of time, and should you do so you could be prosecuted under Section 547 of the Education Act 1996.

Yours Sincerely,

D. Thompson
Headteacher.