

**Barnsley Metropolitan Borough Council**  
**Risk Assessment Form (RA3)**



<b>Task / Activity:</b>	<b>Full Opening of Schools (Covid-19) Updated 01/03/21</b>	<b>Ref:</b>	
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*This risk assessment should be produced in conjunction with the current government guidance as highlighted below:*

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

Directorate:	<b>Schools</b>	Date of Assessment:	<b>August 2020. Updated 10/01/21 Updated 01/03/21</b>
Business Unit:		Manager Responsible for Basic Activity:	D Thompson
Service / Function:	<b>Primary Schools</b>	Lead Risk Assessor for Basic Activity:	C Billington
Location:	Shawlands Primary School.	Risk Assessment Team Members ((e.g. employees, supervisors, managers, safety reps etc)	SLT, employees, governors.

<b>Hazard</b>	<b>Risks</b>	<b>Control Measures</b>	<b>Actions Required</b>	<b>Person Responsible and Target Date</b>
Schools Premise	Personal injury Fire Legionella Infection of coronavirus	<ul style="list-style-type: none"> <li>Undertake a workplace inspection to ensure adequate working environment, equipment, fire safety and emergency arrangements are in place.</li> <li>Fire Risk Assessment to be reviewed and the Fire log-book is up to date.</li> <li>Legionella checks are to be up to date.</li> <li>Electrical, gas and ventilation systems checks are up to date.</li> <li>Increased cleaning regime.</li> </ul>	<p>Continue routine inspections of these.</p> <p>Cleaning regime to be agreed with cleaning services.</p>	<p>A Ford D Thompson C Billington</p> <p>From Sept 2020 as per schedule.</p> <p>L Barradell From Sept 2020</p>

<p>Ventilation</p>	<p>Concentration of the virus in the air</p>	<ul style="list-style-type: none"> <li>• Ensure good ventilation in common areas including classrooms. This reduces the concentration of the virus in the air, which reduces the risk from airborne transmission.</li> <li>• When school is in operation, it is important to ensure it is well ventilated and a comfortable teaching environment is maintained</li> </ul> <p>- <b>natural ventilation</b> – opening windows (in cooler weather windows should be opened just enough to provide constant background ventilation and opened more fully during breaks to purge the air in the space). Opening internal doors can also assist with creating a throughput of air</p> <p>- <b>natural ventilation</b> – if necessary external opening doors may also be used (as long as they are not fire doors and where safe to do so</p> <p>The Health and Safety Executive guidance on air conditioning and ventilation during the coronavirus outbreak and CIBSE coronavirus (COVID-19) advice provides more information.</p> <p>To balance the need for increased ventilation while maintaining a comfortable temperature, consider:</p> <ul style="list-style-type: none"> <li>• opening high level windows in colder weather in preference to low level to reduce draughts</li> <li>• increasing the ventilation while spaces are unoccupied (for example, between classes, during break and lunch, when a room is unused)</li> <li>• providing flexibility to allow additional, suitable indoor clothing</li> <li>• rearranging furniture where possible to avoid direct draughts</li> </ul>	<p>Teachers ensure rooms remain well-ventilated.</p> <p>Windows and doors open to create air-flow.</p> <p>If the weather is too cold, ventilate rooms fully when unoccupied.</p>	<p>Class teachers from March 8<sup>th</sup> 2021</p>
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		Heating should be used as necessary to ensure comfort levels are maintained particularly in occupied space.		
Infection Control	<p>Infection of coronavirus</p> <p>Dealing with direct transmission (e.g. close contact with those sneezing/coughing) and indirect transmission (e.g. touching contaminated surfaces)</p>	<ul style="list-style-type: none"> <li>• Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school</li> <li>• School to respond to any infection by: <ul style="list-style-type: none"> <li>▪ Engage with the NHS test and trace process and contact their local <a href="#">Public Health England health protection team</a></li> <li>▪ Manage confirmed cases of coronavirus (COVID-19) amongst the school community. School should contact the local health protection team. This team will also contact schools directly if they become aware that someone who has tested positive for coronavirus (COVID-19) attended the school – as identified by NHS Test and Trace.</li> <li>▪ Contain any outbreak. Where school have two or more confirmed cases within 14 days, or an overall rise in sickness absence where coronavirus (COVID-19) is suspected, they may have an outbreak, and must work with their local health protection team who will be able to advise if additional action is required.</li> <li>▪ Call the DfE Helpline on 0800 046 8687 and select option 1 for advice on the action to take in response to a positive case.</li> </ul> </li> </ul>	<p>All staff and parents to be aware of the procedures to be followed in the event on a confirmed case of C19.</p> <p>School will contact PHE in the event on a confirmed infection.</p> <p>School will also be transparent with parents about any confirmed cases of C19, whilst following GDPR requirements.</p> <p>School will work closely with the health protection team and follow all advice in the event of an outbreak.</p> <p>Handwashing in class before lunch to be established, and children reminded to wash hands after using the toilet.</p>	<p>SLT From Sept 2020</p> <p>SLT from Sept 2020</p> <p>Teachers from Sept 2020</p>

		<ul style="list-style-type: none"> <li>• Clean hands thoroughly more often than usual. Covid-19 is easy to kill when it is on skin. This can be done with soap and running water or hand sanitiser. Schools must ensure that pupils clean their hands regularly, including when they arrive at school, when they return from breaks, when they change rooms and before and after eating. Regular and thorough hand cleaning is going to be needed for the foreseeable future</li> <li>• School to have sufficient hand washing or hand sanitiser 'stations' available so that all pupils and staff can clean their hands regularly.</li> <li>• Supervision of hand sanitiser use given risks around ingestion. Small children and pupils with complex needs should continue to be helped to clean their hands properly.</li> <li>• Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach.</li> <li>• As with hand cleaning, schools must ensure younger children and those with complex needs are helped to get this right, and all pupils understand that this is now part of how school operates.</li> <li>• Introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach.</li> </ul>	<p>Hand sanitisers to be installed at all entrances to school (11 in all) as well as in the hall (x3) and outside the staff room. All children and staff members reminded to use them on arrival, and on entry to school after break times.</p> <p>Additional hand sanitisers to be fitted on outside walls near play areas for use at playtimes/ lunchtimes.</p> <p>Staff to supervise children to ensure safe use of sanitisers.</p> <p>School to provide tissues and bins available in the school to support pupils and staff to follow this routine.</p> <p>Teachers and TAs to ensure younger children and SEND children are able to hygienically use tissues.</p> <p>Cleaning routine established with cleaning agency.</p>	<p>A Ford July 2020</p> <p>Teachers/TAs from Sept 2020</p> <p>A Asquith From 2020</p> <p>Teachers/TAs from Sept 2020</p> <p>L Barradell/ SLT from Sept 2020</p> <p>Teachers/TAs from Sept 2020</p>
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		<ul style="list-style-type: none"> <li>School to put in place a cleaning schedule that ensures cleaning is generally enhanced and includes: <ul style="list-style-type: none"> <li>more frequent cleaning of rooms/ shared areas that are used by different groups</li> <li>frequently touched surfaces being cleaned more often than normal</li> </ul> <p><i>NOTE: different groups don't need to be allocated their own toilet blocks, but toilets will need to be cleaned regularly and children encouraged to clean their hands thoroughly after using the toilet.</i></p> </li> </ul>	Each class to have a spray bottle with dilute cleaning agent, and anti-bac wipes for cleaning resources, tables etc as needed through the day.	
Child/staff member becomes unwell at school with coronavirus symptoms, or have someone in their household	Transmission of coronavirus	<ul style="list-style-type: none"> <li>Ensure that pupils, staff and other adults do not come into the school if they have <u>coronavirus (COVID-19) symptoms</u>, or have tested positive in the last 10 days, and ensuring anyone developing those symptoms during the school day is sent home.</li> <li>If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection', which sets out that they must self-isolate for at least 10 days and should arrange to have a test to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms.</li> </ul>	<p>All staff and parents to be aware of the procedures to be followed in the event on a confirmed case of C19.</p> <p>School will also be transparent with parents about any confirmed cases of C19, whilst following GDPR requirements.</p> <p>Any members of staff who have helped someone with symptoms and any pupils who have been in close contact with them do not need to go home to self-isolate unless they develop symptoms themselves (in which case, they should arrange a test) or if the symptomatic person subsequently tests positive (see below) or they have been requested to do so by NHS Test and Trace.</p>	<p>DT from Sept 2020</p> <p>DT from Sept 2020</p> <p>DT from Sept 2020</p>

		<ul style="list-style-type: none"> <li>• If they have tested positive whilst not experiencing symptoms but develop symptoms during the isolation period, they should restart the 10 day isolation period from the day they developed symptoms.</li> <li>• Pupils, staff and other adults must not come into school if they are required to quarantine having recently visited countries outside of the common travel area <a href="https://www.gov.uk/uk-border-control/self-isolating-when-you-arrive">https://www.gov.uk/uk-border-control/self-isolating-when-you-arrive</a></li> <li>• Individuals must immediately cease to attend and not attend for at least 10 days from the day after: <ul style="list-style-type: none"> <li>- the start of their symptoms</li> <li>- the test date if they did not have any symptoms but have had a positive test (whether this was an LFD or PCR test).</li> </ul> </li> <li>• Where a child is awaiting collection, they should be moved, if possible, to a room where they can be isolated behind a closed door, depending on the age and needs of the child, with appropriate adult supervision if required. Ideally, a window should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people.</li> <li>• If the child needs to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible.</li> </ul>	<p>Everyone must wash their hands thoroughly for 20 seconds with soap and running water or use hand sanitiser after any contact with someone who is unwell.</p> <p>The area around the person with symptoms must be cleaned with normal household bleach after they have left to reduce the risk of passing the infection on to other people.</p> <p>The toilet used will be cleaned and disinfected using standard cleaning products before being used by anyone else.</p>	<p>Teachers/TAs From Sept 2020</p> <p>SLT From Sept 2020</p> <p>SLT From Sept 2020</p>
Confirmed case of Covid 19 in someone who has attended school.	Spread of infection (coronavirus)	<ul style="list-style-type: none"> <li>• School will contact the Local Health Protection Team immediately.</li> <li>• Anyone who has been in close contact with the infected person must be sent home immediately, advised to be tested and asked to self-isolate for</li> </ul>	<p>School will keep an accurate log of which adults have been working with which children.</p> <p>Staff to be vigilant about social distancing during social times, using different staff rooms etc.</p>	

		<p>14 days unless they have a negative test result. (10 days if they test positive)</p> <ul style="list-style-type: none"> <li>Parents to be informed using the template letter provided.</li> </ul>		
Asymptomatic testing in schools	Supress the virus	<p>Rapid testing using Lateral Flow Devices (LFD)s will support the return to face-to-face education by helping to identify people who are infectious but do not have any coronavirus (COVID-19) symptoms.</p> <p><b>Primary Schools</b> Staff in primary schools will continue to test with LFDs twice a week at home, as per existing guidance on testing for staff in primary schools and nurseries.</p> <p>Primary age pupils will not be tested with LFDs. Public Health England have advised there are currently limited public health benefits attached to testing primary pupils with lateral flow devices.</p> <p><b>Schools should follow the guidance set out for their setting:</b></p> <p><b>Primary schools, school based nurseries and maintained nursery schools</b> <a href="http://www.gov.uk/government/publications/coronavirus-covid-19-asymptomatic-testing-for-staff-in-primary-schools-and-nurseries/rapid-asymptomatic-coronavirus-covid-19-testing-for-staff-in-primary-schools-school-based-nurseries-and-maintained-nursery-schools">www.gov.uk/government/publications/coronavirus-covid-19-asymptomatic-testing-for-staff-in-primary-schools-and-nurseries/rapid-asymptomatic-coronavirus-covid-19-testing-for-staff-in-primary-schools-school-based-nurseries-and-maintained-nursery-schools</a></p>	Staff or pupils with a positive LFD result will also need to arrange a lab-based polymerase chain reaction (PCR) test to confirm the result if the test was done at home. Those with a negative LFD test result can continue to attend school and use protective measures.	
Face Coverings	Spread of infection (coronavirus)	<p><b>Primary Schools</b></p> <ul style="list-style-type: none"> <li>In primary schools, it is recommend that face coverings should be worn by staff and adult visitors in situations where social distancing between adults is not possible (for example,</li> </ul>	Where staff have requested masks/visors, school will provide these.	<p>SLT From Sept 2020</p> <p>SLT From Sept 2020</p>

	<p>Correct and safe wearing of face coverings</p> <p>Exemptions</p>	<p>when moving around in corridors and communal areas).</p> <ul style="list-style-type: none"> <li>Children in primary school do not need to wear a face cover.</li> </ul> <p><b>Note: This is an additional precautionary measure for a limited time during this period of high coronavirus (COVID-19) prevalence in the community. These measures will be in place until Easter.</b></p> <ul style="list-style-type: none"> <li>Face coverings to be worn correctly and clear instructions should be provided to staff, children and young people on <u>how to put on, remove, store and dispose of face coverings</u> in all of the circumstances above, to avoid inadvertently increasing the risks of transmission.</li> <li>Safe wearing of face coverings requires cleaning of hands before and after touching – including to remove or put them on – and the safe storage of them in individual, sealable plastic bags between use. Where a face covering becomes damp, it should not be worn and the face covering should be replaced carefully.</li> <li>Some individuals are <u>exempt from wearing face coverings</u> e.g. people who cannot put on, wear or remove a face covering because of a physical or mental illness or impairment, or disability, or if you are speaking to or providing assistance to someone who relies on lip reading, clear sound or facial expression to communicate. The same exemptions will apply in schools, and we would expect teachers and other staff to be sensitive to those needs.</li> </ul>		<p>Teachers/TAs from Sept 2020</p>
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	Face visors/shields	Face visors or shields should not be worn as an alternative to face coverings. They may protect against droplet spread in specific circumstances but are unlikely to be effective in reducing aerosol transmission when used without an additional face covering.		
Personal Protective Equipment (PPE)	Spread of infection (coronavirus)	<ul style="list-style-type: none"> <li>PPE is only needed in a very small number of cases, including: <ul style="list-style-type: none"> <li>where an individual child or young person becomes ill with coronavirus (COVID-19) symptoms while at schools, and only then if a distance of 2 metres cannot be maintained</li> <li>where a child or young person already has routine intimate care needs that involves the use of PPE, in which case the same PPE should continue to be used</li> </ul> </li> </ul> <p>For more information on PPE, please see BMBC's guidance <a href="#">..\..\1 Health and Safety Management\Covid-19 HASS ON SHAREPOINT\Use and Management of PPE Supplies for Covid19 including face coverings v 1point11 08 October 2020.docx</a> guidance on <a href="#">safe working in education, childcare and children's social care</a></p>	<p>PPE to be available in areas where first aid and intimate care may be provided.</p> <p>Use of PPE to be in line with amendments to the first aid and intimate care policies.</p> <p>After use, PPE to be safely disposed of and staff to wash and sanitise their hands.</p>	
Groups of children	Spread of infection (coronavirus)	<ul style="list-style-type: none"> <li>Consistent groups reduce the risk of transmission by limiting the number of pupils and staff in contact with each other to only those within the group. Maintaining distinct groups or 'bubbles' that do not mix makes it quicker and easier in the event of a positive case to identify those who may need to self-isolate, and keep that number as small as possible.</li> </ul>	<p>Where possible, classes of children will be kept as distinct 'bubbles.'</p> <p>Playtimes will be staggered so Key Stages do not mix at playtime or lunchtime.</p> <p>In Key Stage 1, phonics groups will be established requiring children from different bubbles to be in groups together.</p>	<p>SLT From Sept 2020</p> <p>“</p> <p>“</p> <p>“</p>

		<ul style="list-style-type: none"> <li>Schools may need to change the emphasis on bubbles within their system of controls and increase the size of these groups.</li> <li>All teachers and other staff can operate across different classes and year groups in order to facilitate the delivery of the school timetable. This will be particularly important for secondary schools. Where staff need to move between classes and year groups, they should try and keep their distance from pupils and other staff as much as they can, ideally 2 metres from other adults.</li> <li>Teachers in primary schools can work across groups if that is needed to enable a full educational offer.</li> </ul>	<p>They will be encouraged to maintain social distancing.</p> <p>In EYFS the emphasis will be on hygiene and hand-washing as social distancing and keeping children in separate groups is impossible within the setting.</p>	EYFS staff/CA from Sept 2020
Classrooms	Spread of infection (coronavirus)	<ul style="list-style-type: none"> <li>Maintaining a distance between people whilst inside and reducing the amount of time they are in face to face to contact lowers the risk of transmission.</li> <li>Staff should avoid close face to face contact and minimise time spent within 1 metre of anyone. Similarly, it will not be possible when working with many pupils who have complex needs or who need close contact care. These pupils' educational and care support should be provided as normal.</li> <li><b>Adults</b> should maintain 2 metre distance from each other, and from children where possible.</li> <li>For children old enough, they should also be supported to maintain distance and not touch staff and their peers where possible. This will not be possible for the youngest children.</li> </ul>	<p>The 'Keep Left' policy in corridors will be maintained, and the need for groups of pupils to move through the school building kept to a minimum.</p> <p>Staff to be aware of the need to minimise close face-to-face contact, and set up room layouts to assist with this.</p> <p>Adults should set a good example of social distancing from children (where appropriate) and each other through school.</p> <p>Older children to be reminded of the need for social distancing where possible.</p>	<p>SLT From Sept 2020</p> <p>SLT From Sept 2020</p> <p>All staff from Sept 2020</p> <p>All staff from Sept 2020</p>

		<ul style="list-style-type: none"> <li>Schools should make small adaptations to the classroom to support distancing where possible. That should include seating pupil's side by side and facing forwards, rather than face to face or side on, and might include moving unnecessary furniture out of classrooms to make more space.</li> <li>When staff or children cannot maintain distancing, particularly with younger children in primary schools, the risk can also be reduced by keeping pupils in the smaller, class-sized groups.</li> </ul>	<p>Where practicable, rooms will be set up with children sat side-to-side. Excess furniture to be removed to allow for this.</p> <p>Where children need to sit face to face, a distance of 2m to be in place.</p> <p>With younger children, the risk will be minimised by keeping them in year-group bubbles.</p>	<p>Teachers from Sept 2020</p> <p>“</p> <p>SLT from Sept 2020</p>
Groups	Spread of infection (coronavirus)	<ul style="list-style-type: none"> <li>Groups should be kept apart, meaning that schools should avoid large gatherings such as assemblies or collective worship with more than one group.</li> <li>When timetabling, groups should be kept apart and movement around the school site kept to a minimum. While passing briefly in the corridor or playground is low risk, schools should avoid creating busy corridors, entrances and exits.</li> <li>School to consider staggered break times and lunch times (and time for cleaning surfaces in the dining hall between groups).</li> <li>Schools should also plan how shared staff spaces are set up and used to help staff to distance from each other. Use of staff rooms should be minimised, although staff must still have a break of a reasonable length during the day.</li> </ul>	<p>Assemblies to be delivered via Zoom.</p> <p>Staggered break and lunch times to be implemented to minimise movement through school and to keep year-group bubbles as separate as possible.</p> <p>Lunches to be organised as two sittings, with children having set places to be considered. Possibility of some KS2 children eating packed lunches in a different room.</p> <p>Three staffroom spaces to be established, allocated to different phase groups.</p> <p>Staff meetings to be in the hall, socially distanced, or delivered via Zoom if appropriate.</p>	<p>SLT from 2020</p> <p>“</p> <p>“</p> <p>“</p> <p>“</p>
Drop off and pick up routines	Transmission of the coronavirus between parents/children	<ul style="list-style-type: none"> <li>School to consider staggered starts or adjusting start and finish times to keep groups apart as they arrive and leave school. Staggered start and</li> </ul>	<p>Staggered start and end times to be used with no reduction in teaching time.</p>	<p>SLT from Sept 2020</p>

		<p>finish times should not reduce the amount of overall teaching time.</p> <ul style="list-style-type: none"> <li>Schools to communicate this to parents and remind them about the process that has been agreed for drop off and collection, including that gathering at the school gates and otherwise coming onto the site without an appointment is not allowed.</li> <li>Parents will be asked to wear a face covering when dropping off and picking up children.</li> <li>School to have a process for removing face coverings when pupils and staff who use them arrive at school and communicate it clearly to them.</li> </ul>	<p>Parents to be clear about times and procedures for drop-offs and pick-ups, and that in-person visits to the school office should be for essential purposes only.</p> <p>Children and staff arriving at school with face coverings must be instructed not to touch the front of their face covering during use or when removing them. They must wash their hands immediately on arrival (as is the case for all pupils), dispose of temporary face coverings in a covered bin or place reusable face coverings in a plastic bag they can take home with them, and then wash their hands again before heading to their classroom.</p>	<p>“</p> <p>Teachers/ TAs from Sep 2020</p>
Equipment	Spread of infection (coronavirus) via use of shared equipment	<ul style="list-style-type: none"> <li>For individual and very frequently used equipment, such as pencils and pens, it is recommended that staff and pupils have their own items that are not shared.</li> <li>Classroom based resources, such as books and games, can be used and shared within the bubble; these are to be cleaned regularly, along with all frequently touched surfaces.</li> <li>Pupils limit the amount of equipment they bring into school each day, to essentials such as lunch boxes, hats, coats, books, stationery and mobile phones. Bags are allowed.</li> <li>Resources and areas that are shared between classes or bubbles, such as sports, art and science equipment should be cleaned frequently and meticulously and always between bubbles or</li> </ul>	<p>Staff and pupils to have their own stationary and not share with others.</p> <p>Spray and wipes in each class, with a set area established to put shared items for cleaning between uses.</p> <p>Clear message sent home to parents about items permitted to be brought into school.</p> <p>All staff to be clear on the need for cleaning, or a quarantine period, for items shared between classes.</p>	<p>Teachers from Sept 2020</p> <p>SLT from Sept 2020</p> <p>“</p> <p>“</p>

		<p>rotated to allow them to be left unused and out of reach for a period of 48 hours (72 hours for plastics) between use by different bubbles.</p> <ul style="list-style-type: none"> <li>Pupils and teachers can take books and other shared resources home, although unnecessary sharing should be avoided, especially where this does not contribute to pupil education and development. Similar rules on hand cleaning, cleaning of the resources and rotation should apply to these resources.</li> </ul>	<p>Areas used by different groups to be sanitised at the end of each session.</p> <p>Pupils borrowing school books to place them on the designated area for cleaning or quarantine before they are put back out.</p> <p>Boxes with days of the week on established for the return of library books to allow for 72 hours quarantine.</p>	<p>All staff from Sept 2020</p> <p>DT from Sept 2020</p>
Pupils with education, health and care plans or on SEN support	Spread of infection (coronavirus)	<ul style="list-style-type: none"> <li>Pupils with SEND (whether with education, health and care plans or on SEN support) will need specific help and preparation for the changes to routine that this will involve.</li> <li>Teachers and special educational needs coordinators are to plan to meet these needs.</li> </ul>	SENDco to work with teachers/TAs on any specific requirements on SEND pupils.	<p>SG from Sept 2020</p> <p>“</p>
Staff and children who have previously been required to shield	Increased susceptibility of infection	<ul style="list-style-type: none"> <li>Staff/pupils will still be unable to attend school in line with public health advice because they are self-isolating and have had symptoms or a positive test result themselves; or because they are a close contact of someone who has coronavirus (COVID-19).</li> </ul> <p>People who are defined as clinically extremely vulnerable are at very high risk of severe illness from COVID-19. There are 2 ways you may be identified as clinically extremely vulnerable:</p> <ol style="list-style-type: none"> <li>You have one or more of the conditions listed on the below link, or</li> </ol>		

		<p>2. Your hospital clinician or GP has added you to the <a href="#">Shielded patients list</a> because, based on their clinical judgement, they deem you to be at higher risk of serious illness if you catch the virus.</p> <ul style="list-style-type: none"> <li>• Read the <a href="#">current advice on shielding</a></li> <li>• If rates of the disease rise in local areas, children (or family members) from that area, and that area only, will be advised to shield during the period where rates remain high and therefore, they may be temporarily absent.</li> <li>• Some pupils no longer required to shield but who generally remain under the care of a specialist health professional may need to discuss their care with their health professional before returning to school (usually at their next planned clinical appointment). You can find more advice from the Royal College of Paediatrics and Child Health at <a href="#">COVID-19 - 'shielding' guidance for children and young people</a></li> </ul>		
Supply teachers, peripatetic teachers and or temporary staff	Movement around schools - spread of infection (coronavirus)	<ul style="list-style-type: none"> <li>• Supply teachers, peripatetic teachers and/or other temporary staff can move between schools.</li> <li>• They should ensure they minimise contact and maintain as much distance as possible from other staff. Specialists, therapists, clinicians and other support staff for pupils with SEND should provide interventions as usual.</li> <li>• School to consider how to manage other visitors to the site, such as contractors, and ensure site guidance on physical distancing and hygiene is explained to visitors on or before arrival. Where visits can happen outside of school hours, they should.</li> </ul>	All visitors required to read the visitor's safe working practices sheet and follow all the measures in this risk assessment in terms of social distancing, use of equipment, hygiene etc.	Office admin from Sept 2020
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		<ul style="list-style-type: none"> <li>A record is to be kept of all visitors.</li> </ul>	An accurate record kept of all visitors and the staff, pupils and classes they have been in contact with.	
Outdoor playground equipment	Spread of infection (coronavirus)	<ul style="list-style-type: none"> <li>Outdoor playground equipment to be more frequently cleaned.</li> <li>After use of equipment children are to clean hands thoroughly.</li> </ul>	<p>Playground equipment to be cleaned frequently with dilute sprays.</p> <p>Children who have used the equipment to wash hands straight after use.</p> <p>Hand sanitisers to be fitted to walls near play areas.</p>	<p>All staff from Sept 2020</p> <p>“</p>
Extra-curricular provision e.g. breakfast/afterschool clubs, holiday clubs etc	Spread of infection (coronavirus)	<ul style="list-style-type: none"> <li>School to consider resuming any breakfast and after-school provision, where possible, from the start of the autumn term.</li> <li>School to consider how they can make such provision work alongside their wider protective measures, including keeping children within their year groups or bubbles where possible. If it is not possible to maintain bubbles being used during the school day then school should use small, consistent groups.</li> </ul>	<p>After school clubs will not resume until at least after the Christmas holiday where a new assessment will take place.</p> <p>Single phase clubs to be considered to reduce the possible risk of infection.</p>	<p>SLT from Sept 2020</p> <p>SLT from November 2020</p>
Physical activity in school	Spread of infection (coronavirus) through contact	<ul style="list-style-type: none"> <li>Pupils to be kept in consistent groups, sports equipment thoroughly cleaned between each use by different individual groups, and contact sports avoided.</li> <li>Outdoor sports should be prioritised where possible, and large indoor spaces used where it is not, maximising distancing between pupils and paying scrupulous attention to cleaning and hygiene.</li> </ul>	<p>PE to be taught in individual classes, with equipment cleaned/quarantined as appropriate. No contact sports planned.</p> <p>Outdoor sports prioritised for Autumn term; when the hall is used, it will be well ventilated and activities appropriate for social distancing.</p> <p>Children to wash hands after all sport activities.</p>	<p>SLT from Sept 2020</p> <p>“</p> <p>All staff from Sept 2020</p>

	<ul style="list-style-type: none"> <li>School is able to attend extra-curricular activities where they are satisfied that this is safe to do so. Schools should consider carefully how such arrangements can operate within their wider protective measures.</li> </ul> <p>Schools should refer to the following advice:</p> <ul style="list-style-type: none"> <li><a href="#">guidance on the phased return of sport and recreation</a> and guidance from <a href="#">Sport England</a> for grassroots sport</li> <li>advice from organisations such as the <a href="#">Association for Physical Education</a> and the <a href="#">Youth Sport Trust</a></li> <li>School is able to work with external coaches, clubs and organisations for curricular and extra-curricular activities where they are satisfied that this is safe to do so. Schools should consider carefully how such arrangements can operate within their wider protective measures.</li> <li>Activities such as active miles, making break times and lessons active and encouraging active travel help enable pupils to be physically active while encouraging physical distancing.</li> </ul>	<p>Risk assessments for any extra-curricular sports to be read and such events attended only if considered safe.</p> <p>Children to be encouraged to be active at playtimes and regularly participate in the daily mile.</p>	<p>SLT from Sept 2020</p> <p>All staff from Sept 2020</p>
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<b>Manager's Assessment Acceptance Statement</b>	
I accept the details of the assessment and will ensure that the risk control measures identified, any risk control actions identified and monitoring requirements are acted upon within the given time scales.	
Manager's Signature	
Date	<b>15/09/20</b>



Date of planned review (not to exceed 12 months)	<b>October 19<sup>th</sup> 2020</b>
Date of planned full re-assessment (not to exceed 24 months)	<b>July 9<sup>th</sup> 2021</b>